

**MINUTES OF THE REGULAR MEETING OF THE TOBACCO PREVENTION
AND CESSATION EXECUTIVE BOARD MEETING
NOVEMBER 2, 2006**

Dr. Judith Monroe, Chairperson, called the regular meeting of the Indiana Tobacco Prevention and Cessation Executive Board to order at 1:00 p.m., at the ISTA Center, 150 West Market Street, 2nd Floor Conference Center, Indianapolis, Indiana.

Natalie Robinson was welcomed to the ITPC Executive Board. Ms. Robinson represents the Attorney General's office.

Dr. Monroe called for the approval of the minutes from the August 24, 2006 meeting. A motion to revise the minutes to show that the Board amended the proposed resolution to recommend a cigarette tax increase of 50 cents to at least one dollar was made by Dr. Feldman, seconded by Dr. Keen. Motion approved.

September 2006 Financial Report

Celesta Bates, ITPC CFO, gave the financial report for the period ending September 30, 2006. A motion to approve the financial report was made by Dr. Torabi, seconded by Dr. Keen. Motion approved.

Action Items

2007 Meeting Dates

A motion to approve the 2007 schedule of Executive Board meetings was made by Dr. Simpson, seconded by Dr. Jay. Motion approved.

The dates for the 2007 schedule are as follows:

January 18th

March 15th

May 17th

August 23rd

October 18th

Special Opportunity Grant Update and Budget Recommendation

Mrs. Gaillard provided an update on the Special Opportunities Grants

| <u>Project Name</u> | <u>County</u> | <u>Amount Requested</u> | <u>Amount Awarded</u> |
|---|---------------|-------------------------|--------------------------------------|
| Strengthening Delaware County's Smokefree Workplace Ordinance and Implementation Campaign- Revised Proposal | Delaware | \$17,919.80 | Final amount still pending revisions |
| United Hispanic-Americans | Allen | \$3,610.00 | \$3610.00 |
| Clark/Floyd Minority Tobacco Coalition | Clark/Floyd | \$44,500.00 | Still being reviewed |
| Healthy Tobacco-Free Madison County | Madison | \$31,175.00 | \$31,175.00 |
| Purdue University | Tippecanoe | \$128,270.73 | Still being reviewed |

Summary

| | |
|---------------------------------|--------------------|
| Miami County | \$20,000.00 |
| Bartholomew County | 2,000.00 |
| City of Greenwood | 1,662.19 |
| Hendricks County Coalition | 10,257.50 |
| Health and Hospital Corporation | 23,000.00 |
| City of Franklin | 1,343.14 |
| Hancock County | 2,000.00 |
| | <u>\$95,047.83</u> |

Originally 1.2 million was to be spent on the Special Opportunities Grants. The board was given a suggested motion to amend criteria established in Special Opportunities Grants to dedicate funding for the projects listed below:

\$250,000 – Indiana Quit line
\$20,000 – Tobacco Control Midwestern Regional meeting to be held in March 07
\$50,000 – Commissioners Public Health Conference
\$15,000 – Sister-to-Sister Conference
\$9,000 – Equipment for Air Monitoring
\$394, 000 Total Special Opportunity Grant Projects

Explanation:

The current Budget (SFY 2006-2007) committed \$1,071,272 to Special Opportunities Grants to fund opportunities identified by currently funded community-based and minority-based grantees to assist in funding special projects. These dollars are derived from local grant dollars returned to ITPC from the 2004-05 grant cycle that ended June 30, 2005.

The criteria approved by the board included the following categories:

- 1) Community public education campaign on smoke free air.
- 2) Implementation of city or county smoke free air ordinances. Only one-time costs will be covered.

Ms. Brenda Chamness, Executive Director, Smokefree Indiana gave an overview of the Indiana Quit Line.

A motion to approve the funding up to the amounts indicated was made by Dr. Keen, with the accountability coming back to the board. Seconded by Dr. Jay, motion approved.

Update

Tobacco Tax Initiative and Round Tables

Dr. Monroe provided an overview of the results of a series of Round Table discussions that she recently chaired. One round table focused on tobacco control.

Action Speaks 2006

Update from the VOICE Youth Summit

Mr. Harry Davis, MZD, gave a brief summary of the events that happened during the most recent VOICE Youth Summit. Mr. Davis spoke of how energetic and powerful the group of 360 youth were. There was also considerable news coverage of the event that was the culmination of the two-day event. Mr. Bruce Bryant of Promotus and Mrs. Julianne Stewart of the Indiana Teen Institute also gave some input on the summit.

2010 Strategic Plan:

Ongoing planning and collaboration

Mrs. Sneegas provided a brief update on the final 2010 Strategic Plan.

ITPC Program and Staff Update

The Youth Tobacco Survey is being conducted this fall through an in-school survey.

The Adult Tobacco Survey is also being conducted through a phone survey.

The Government Budget process has started, the hearing is scheduled for December 5th, 6th or 7th.

Brenda Chamness submitted a grant application to the CDC for sustainability of tobacco control. If selected, Indiana will send a team to a training in late November.

Mrs. Sneegas asked the board member to jot down a few things that ITPC can call on them to help with the potential cigarette tax campaign.

A motion to end the meeting was made by Dr. Keen, seconded by Dr. Torabi. Motion approved.

The following Executive Board Members were present for all or part of the meeting:

Judith A. Monroe, M.D., Chairwoman (Ex-Officio)

Karla Sneegas, MPH, Executive Director

Robert Keen, Ph.D.

James Jones

Steve Simpson, MD

Stephen Jay, M.D.

Natalie Robinson for Steve Carter

Patricia Hart

Mohammad Torabi, Ph.D.

Richard Feldman, M.D.

The following Advisory Board Members were present for all or part of the meeting:

Arden Christen, DDS

The following Executive and Advisory Board Members were not in attendance:

J. Michael Meyer

Phyllis Lewis, Vice Chairwoman, representing Suellen Reed, Ed.D.

Danielle Patterson

Victoria Champion, Ph.D.

Nancy Turner

Allen Snell, M.D.

Cecilia Williams

Pat Rios

E. Mitchell Roob

David Austin, D.D.S.

Robert Arnold

Diane Clements

Bennett Desadier, M.D.

Steve Guthrie

Kiki Luu

Heather McCarthy

Nadine McDowell

Steve Montgomery, D.C.P.

Diana Swanson, N.P.

Kate Taylor

Olga Villa Parra

Agency Staff in attendance:

Anita Gaillard, Director of Community Programs

Celesta Bates, Chief Financial Officer

Kristen Stokes, Contract Administrator

Becky Haywood, Executive Administrative Assistant

Dan Morgan, Regional Program Director for Southeastern Indiana

Craig Wesley, Director of Minority Programs

Jamie Broderick, Regional Program Director for Central Indiana

Karen O'Brien, Regional Program Director for Southwestern Indiana

Agency Staff not in attendance:

Miranda Spitznagle, Director of Program Evaluation

Jack Arnett, Regional Program Director of Northern Indiana

Barb Cole, Administrative Assistant

Others in attendance:

Harry Davis, MZD

Brenda Chamness, Smokefree Indiana

Erin Slevin, Smokefree Indiana

Shelley O'Connell, Smokefree Indiana

Julianne Stewart, Indiana Teen Institute- Voice

Mark R. Kaser, Indiana Teen Institute-Adventure

Marolyn Knight, Fairbanks

Dick Huber, MD

Missy Lewis, Indiana Academy of Family Physicians

Allison Mattes, Indiana Academy of Family Physicians

Bruce Bryant, Promotus

Tim Filler, Consultant

